



**APPLICATION FOR EMPLOYMENT SEASONAL**

<b>PURPOSE</b>	<p>The information collected is for assessing suitability for employment with Cedenco Foods New Zealand Limited.</p> <p>If successful this information will be kept on your personal file. If your application is not successful the information you have provided will be disposed of securely at the end of our processing year (generally June of each year).</p> <p><i>This form <b>must be completed in full and signed</b> by the applicant in order to be considered for employment.</i></p>
<b>PERSONAL INFORMATION</b>	
<b>NAME</b>	<p>First Name: ..... Surname: .....</p> <p>Preferred Name: ..... <input type="checkbox"/> Male <input type="checkbox"/> Female (statistical reason)</p>
<b>CONTACT DETAILS</b>	<p>Contact Address: .....</p> <p>Phone ..... Alternative No: .....</p> <p>Email Address: .....</p> <p><b>Note: We must have a contact phone number or alternative means of contact.</b></p>
<b>EMERGENCY CONTACT DETAILS</b>	<p>Contact Name: .....</p> <p>Phone No: ..... Relationship: .....</p>
<b>AGE</b>	<p>Have you reached the current school leaving age of 16? <span style="float: right;"><b>YES/NO</b></span></p> <p><b>ID MUST BE PROVIDED – SEE BELOW SECTION</b></p>
<b>LEGAL WORK STATUS</b>	<p><b>Eligibility to Work in New Zealand – Please provide</b></p> <ul style="list-style-type: none"> <li>• New Zealand Citizen – <b>Birth Certificate/Passport</b> <span style="float: right;"><b>YES/NO</b></span></li> <li>• Permanent Resident – <b>Residency Certificate &amp; Passport</b> <span style="float: right;"><b>YES/NO</b></span></li> <li>• If you are NOT a NZ citizen – <b>Work Visa for NZ &amp; Passport</b> <span style="float: right;"><b>YES/NO</b></span></li> </ul> <p><b>If you provide a birth certificate you must supply a form of photo ID</b></p>
	<p><b>Have you been employed by Cedenco Foods NZ Ltd before?</b> <span style="float: right;"><b>YES/NO</b></span></p>

<b>EMPLOYMENT HISTORY</b>	
<b>EMPLOYMENT HISTORY</b>	<p><b>The last two Employers you have worked for</b></p> <p>Name of Company .....</p> <p>Approx start and finish date .....</p> <p>No of hours worked per week: .....</p> <p>Position Held / Duties .....</p> <p>Reason for leaving: .....</p> <p>Name of Company .....</p> <p>Approx start and finish Date .....</p> <p>No of hours worked per week: .....</p> <p>Position Held / Duties .....</p> <p>Reason for leaving: .....</p>
<b>EXPERIENCE</b>	<p>Have you ever worked in the Food Industry before? <span style="float: right;"><b>YES/NO</b></span></p> <p>Previous experience .....</p> <p>Do you have secondary or other employment? <span style="float: right;"><b>YES/NO</b></span></p>
<b>REFEREES</b>	<p>Name: ..... Company .....</p> <p>Position ..... Phone No. ....</p> <p>Name: ..... Company .....</p> <p>Position ..... Phone No. ....</p>
<b>CONSENT</b>	<p>For the Privacy Act 1993, I consent for the company seeking verbal or written information from my nominated referee and/or previous employer listed above to ascertaining my suitability for the position I am applying for with Cedenco Foods NZ Ltd. I understand that the information received by the company is supplied in confidence as evaluative material and will not be disclosed to me.</p> <p><b>Sign</b> ..... <span style="float: right;"><b>Date</b> .....</span></p>

<b>EDUCATION / QUALIFICATIONS</b>	
<b>EDUCATION</b>	<p>High School/Tertiary Qualifications Attained .....</p> <p>Do you have apprenticeship/ NZQA papers? <span style="float: right;"><b>YES/NO</b></span></p> <p>If yes, in what trade and name the employer: .....</p> <p>Do you have any other qualifications/certificates that may be relevant? <span style="float: right;"><b>YES/NO</b></span></p> <p>.....</p>

<b>CEDENCO REQUIREMENTS</b>	
<b>CRIMINAL CONVICTIONS</b>	<p>Do you have any criminal convictions, not including those concealed under the Criminal Records (Clean Slate) Act 2004 <span style="float: right;"><b>YES/NO</b></span></p> <p><b>If YES please provide details</b> .....</p> <p>As part of the Cedenco Foods NZ Ltd application process I agree to complete the attached Ministry of Justice request by third party form accurately as required in for the company to perform a criminal check.</p> <p><b><i>(Note: If you do not complete the Ministry of Justice form, your employment application will not be accepted)</i></b></p> <p>Sign ..... Date .....</p>
<b>DRUG TESTING</b>	<p>Cedenco Foods New Zealand Limited has a Drug and Alcohol Policy that involves pre-employment, random, reasonable cause and post incident testing.</p> <p>In the event of an accident/incident/near miss/reasonable cause or given rise to the suspicion of usage of drugs/alcohol or you are randomly selected during your employment or for pre-employment purposes do you agree to undergo a drug test and or alcohol test?</p> <p style="text-align: right;"><b>YES/NO</b></p>

<b>MEDICAL INFORMATION</b>		
<b>GENERAL MEDICAL QUESTIONS</b>	I agree to undergo a pre-employment medical & drug test as part of the Cedenco recruitment process <span style="float: right;"><b>YES/NO</b></span>	
	I agree to any biological, progressive disease/injury monitoring if applicable to the job (ref Health and Safety at Work Act 2015) <span style="float: right;"><b>YES/NO</b></span>	
	Have you suffered vomiting or diarrhea in the last 2 weeks? <span style="float: right;"><b>YES/NO</b></span>	
	Have you made an ACC claim in the last 5 years? <span style="float: right;"><b>YES/NO</b></span>	
	Have you ever had a work-related injury? <span style="float: right;"><b>YES/NO</b></span>	
	Are you currently receiving rehabilitation treatment for an injury? <span style="float: right;"><b>YES/NO</b></span>	
	Are you involved in any sport or recreational activity that may impact your ability to do this job? <span style="float: right;"><b>YES/NO</b></span>	
<b>HEALTH INFORMATION</b>	Please indicate if you suffer from any of the following medical conditions or physical conditions that may affect your ability to safely perform the task you are applying for.	
	<b>Indicate by circling</b>	
	Hearing Loss	Eye Conditions
	Chemical Sensitivity	Heart Conditions
	Repetitive Strain Injury	Asthma
	Shoulder/Neck/Back Pain	Epilepsy
	Abnormal Blood Pressure	Muscle Pain/Discomfort
	Arthritis	Surgical Procedures
	Diabetes	
Any other medical concerns .....		

<b>CEDENCO REQUIREMENTS</b>																									
<b>SHIFTS</b>	<p><b>Working days/hours will be determined by a roster or shift requiring flexibility are you prepared to work the following:</b></p> <p>6am-2pm <input type="checkbox"/>      2pm-10pm <input type="checkbox"/>      10pm-6am <input type="checkbox"/>      No Preference <input type="checkbox"/>  DAY                                      AFTERNOON                                      NIGHT</p> <p>Have you worked shifts before? <span style="float: right;"><b>YES/NO</b></span>  Are you prepared to work weekends/Stats? <span style="float: right;"><b>YES/NO</b></span></p> <p>Are there reasons we should be aware of that would prevent you working certain days/hours? .....</p>																								
<b>POSITIONS APPLYING FOR</b>	<p><b>Please circle the department/position of interest below:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 30%;"><b>DEPARTMENT</b></th> <th style="text-align: left;"><b>POSITION</b></th> </tr> </thead> <tbody> <tr> <td><b>Agromony</b></td> <td>Weighbridge Operator    Crop Sampler</td> </tr> <tr> <td><b>Frozen</b></td> <td>Process Worker    Team Leader    Inspection    Packing In Process Cleaner</td> </tr> <tr> <td><b>IQF</b></td> <td>Grading    Machine Operator    In Process Cleaning Bin Makers    Knife Sharpener    Team Leader Scada Operator    Tally Clerk</td> </tr> <tr> <td><b>Logistics</b></td> <td>Truck Driver (current license &amp; correct class required)</td> </tr> <tr> <td><b>Packing</b></td> <td>Inspection    Machine Operator</td> </tr> <tr> <td><b>Paste</b></td> <td>Grading    Intake    Machine Operator    Team Leader</td> </tr> <tr> <td><b>Powders</b></td> <td>Grading    Intake    Machine Operator    Packing Team Leader</td> </tr> <tr> <td><b>Site Services</b></td> <td>Facilities Attendant</td> </tr> <tr> <td><b>Site</b></td> <td>Forklift Driver (current OSH certificate required &amp; experience)</td> </tr> <tr> <td><b>Quality</b></td> <td>QA Factory    QA Technician    Lab Technician</td> </tr> <tr> <td><b>Waste</b></td> <td>By Products Driver (current license &amp; correct class required)</td> </tr> </tbody> </table>	<b>DEPARTMENT</b>	<b>POSITION</b>	<b>Agromony</b>	Weighbridge Operator    Crop Sampler	<b>Frozen</b>	Process Worker    Team Leader    Inspection    Packing In Process Cleaner	<b>IQF</b>	Grading    Machine Operator    In Process Cleaning Bin Makers    Knife Sharpener    Team Leader Scada Operator    Tally Clerk	<b>Logistics</b>	Truck Driver (current license & correct class required)	<b>Packing</b>	Inspection    Machine Operator	<b>Paste</b>	Grading    Intake    Machine Operator    Team Leader	<b>Powders</b>	Grading    Intake    Machine Operator    Packing Team Leader	<b>Site Services</b>	Facilities Attendant	<b>Site</b>	Forklift Driver (current OSH certificate required & experience)	<b>Quality</b>	QA Factory    QA Technician    Lab Technician	<b>Waste</b>	By Products Driver (current license & correct class required)
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<p><b>DECLARATION</b></p>	<p>I understand that completion of this form does not indicate there is any obligation on Cedenco Foods New Zealand Limited to offer me employment.</p> <p>I declare that to the best of my knowledge the information provided by me in this application and any CV attached is true, accurate and complete and is not designed to mislead in any way. I understand that if any false or deliberately misleading information is given, or any material fact suppressed, I may not be accepted for employment, or if I am employed, my employment may be terminated.</p> <p>As part of this application being actioned I understand and agree that a CV accuracy and Ministry of Justice Criminal Record Check may be completed.</p> <p>I further understand that any offer of employment made is conditional on my obtaining a full medical clearance through the company's pre-employment process.</p> <p>.....</p> <p>(Signature) (Date)</p>
<p><b>Check List</b> <b>Make Sure</b></p>	<ul style="list-style-type: none"> <li>○ All areas are complete</li> <li>○ Contact details are correct</li> <li>○ You have provided a copy of birth certificate, passport or visa</li> <li>○ Application is signed</li> </ul>

Please return all complete applications to: Cedenco Foods New Zealand Ltd / 40 Innes Street, Gisborne 4010